



U ISRS Agreed-Upon

What's new 2023

Index

1. General	3
1.1 New logo.....	3
1.2 New version.....	3
1.3 Access entities from engagements.....	3
1.4 Edit PDFs.....	4
1.5 New font size options.....	4
1.6 Job titles for contacts.....	4
1.7 Carry forward for contact responses	4
1.8 Visibility conditions for individual picklist responses	5
1.9 Duplicate & Unlink option for Cloud Connector	5
1.10 Copy and paste documents across engagements.....	6
1.11 Components added to content.....	6
1.12 Red warnings in letters.....	6
1.13 Unanswered procedures	6
1.14 Create new Word and Excel documents	7
1.15 Bulk print documents.....	7
1.16 Keep together areas in letters.....	7
1.17 Software fixes.....	8
1.17.1 General	8
1.17.2 Checklists	8
1.17.3 Queries	8
2. Property Practitioner Trust Account	9
2.1 Background	9
2.2 Content of reports and work programs.....	9
3. Legal Practitioner Trust Account	11
3.1 Background	11
3.2 Content of reports and work programs.....	11

1. General

1.1 New logo

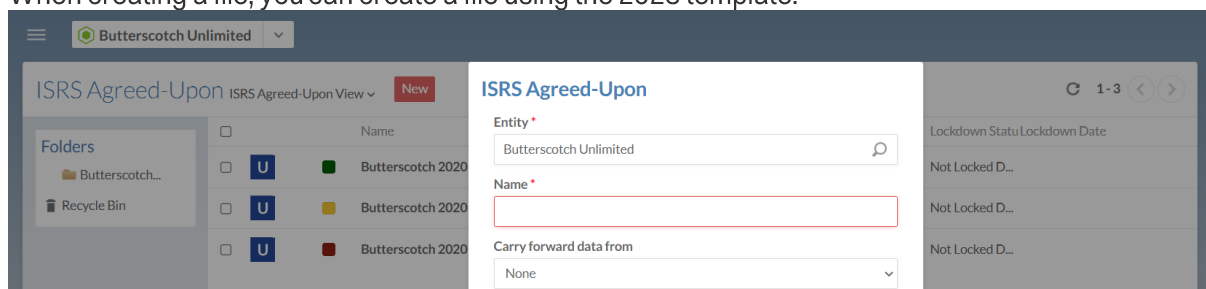
The Caseware brand has been reimagined and we are excited to be sharing it with you. This includes a brand-new logo, new colours, and new ways of visually communicating everything that we do. Our new logo modernises everything that has made Caseware great and marks the beginning of a new chapter into our cloud-first future. [Welcome to the new Caseware!](#) Welcome the ISRS Agreed-Up on logo!



1.2 New version

#ENDUSER #FIRMAUTHOR

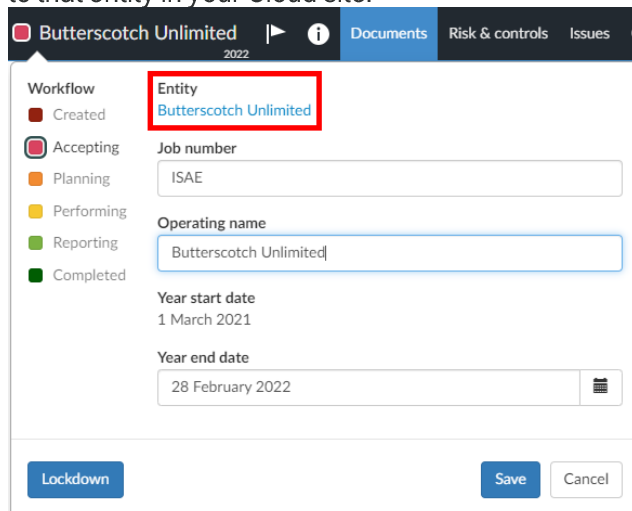
When creating a file, you can create a file using the 2023 template.



1.3 Access entities from engagements

#ENDUSER

You can now select the name of the entity from the Engagement Properties popup to quickly navigate to that entity in your Cloud site.



1.4 Edit PDFs

#ENDUSER

You can now edit PDFs that have been uploaded to your engagement.

When you open a PDF in your engagement, you can select the **Copy URL** button to copy the file URL. This URL can then be used to open the file in Adobe Acrobat. After you edit the PDF in Acrobat, you can then **Save as** the file to the same file pathway to sync the changes to the PDF in your engagement.

1.5 New font size options

#ENDUSER #FIRMAUTHOR

The following options are now available for font sizes in the Fonts and Headings tab of the product settings: 24 pt, 26 pt, 28 pt, 36 pt, 48 pt, 72 pt.

1.6 Job titles for contacts

#ENDUSER

When you assign contacts to a query, the job titles of the contacts entered in Cloud now display in the drop-down to ensure you're assigning the query to the correct contact.

1.7 Carry forward for contact responses

#ENDUSER

In checklists and letters, responses for procedures with **Contact information** response types are now included in the following year's file when you carry forward the engagement.

1.8 Visibility conditions for individual picklist responses

#ENDUSER #FIRMAUTHOR

You can now set visibility conditions for individual picklist response options in checklists and queries.

Procedure Settings

☒ Override the checklist settings
☒ Allow sign offs
☒ Allow input notes in procedures

Notes placeholder

☐ Allow multiple rows

Response Placeholder	Response Type	Options
<input type="text" value="Placeholder text"/>	<input type="text" value="Picklist"/>	<input checked="" type="checkbox"/>

☒ Display inline

<input type="text" value="Sole practitioner / proprietor"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Non optimal
<input type="text" value="Partnership"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Non optimal
<input type="text" value="Close corporation"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Non optimal
<input type="text" value="Company"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Non optimal

Maximum number of inline options reached

Response +

☐ Show responses beneath procedure

CANCEL **SAVE**

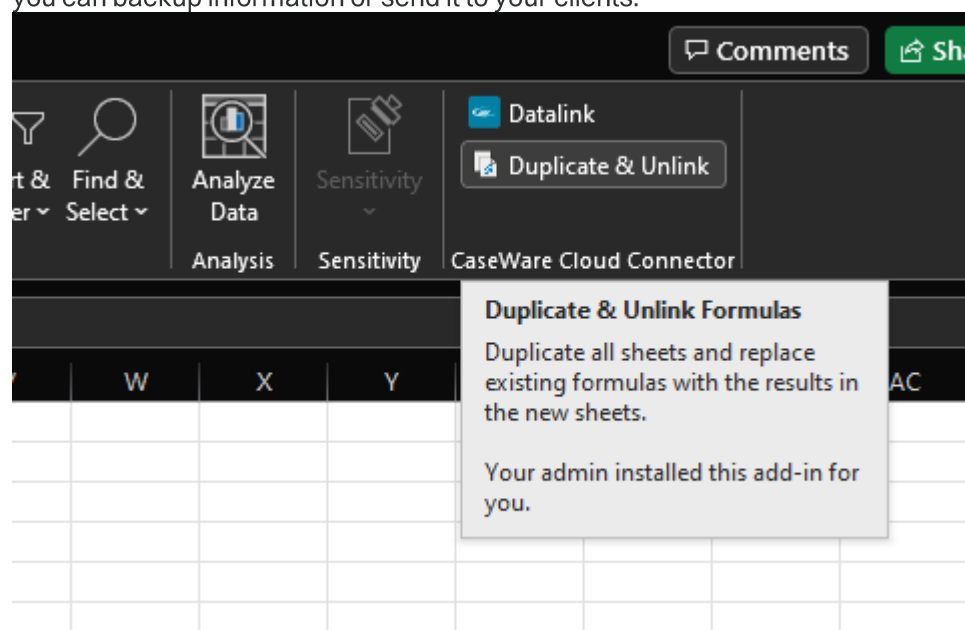
1.9 Duplicate & Unlink option for Cloud Connector

#ENDUSER

Cloud Connector now has a new **Duplicate & Unlink** option to allow you to create a copy of your spreadsheet without any formulas.

Note: The availability of this feature is pending Microsoft add-in review.

This allows you to save a snapshot of your spreadsheet where data will not be updated in real-time so you can backup information or send it to your clients.



1.10 Copy and paste documents across engagements

#ENDUSER

The “Copy from another product” Caseware Cloud option now allows you to copy documents from other engagements within the same entity. You can select which engagement you want to copy documents from and then select the specific document.

1.11 Components added to content

#ENDUSER #FIRMAUTHOR

Components help you set up a market-driven, region-driven or product-driven visibility logic for content. For example, if the entity operates as a Legal Practitioner, then only display content that is relevant to Legal Practitioner. We will not display content that would be relevant to Property Practitioner when looking at hidden items

End users can view which components are assigned to items and their visibility status in the visibility popover for documents.

1.12 Red warnings in letters

#ENDUSER #FIRMAUTHOR

In letters you will now receive a red warning at the top of the document when you have not responded to a procedure in a particular document.

1.13 Unanswered procedures

#ENDUSER #FIRMAUTHOR

When you have not responded to a specific procedure in letters and checklists, you will no longer see a grey field with the word “Formula” but rather the following text: “#notanswered1 – XXX#” or “#notanswered2 – XXX#”

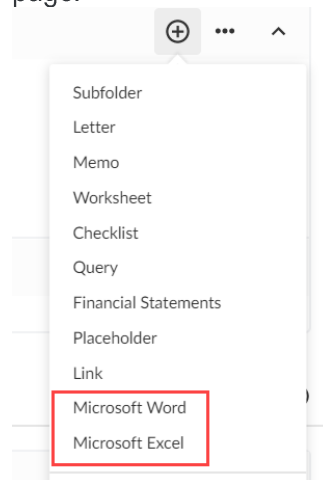
The 3 digits at the end indicate the document in which a procedure has not been answered. Depending on whether the item is at the beginning or middle of a sentence, this will have an uppercase or lowercase letter “n” and “a”.

For example: “#NotAnswered2 – 101#” means that you have not answered a procedure in document 101 that will switch this formula on. Thus, by completing document 101, the formula will update with the correct information.

1.14 Create new Word and Excel documents

#ENDUSER #FIRMAUTHOR

You can now create new Word and Excel documents from within an engagement on the **Documents** page.

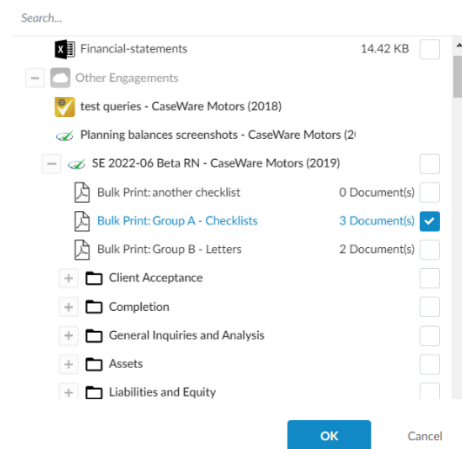


1.15 Bulk print documents

#ENDUSER

Bulk print documents are now clearly labelled when you copy files from other engagements.

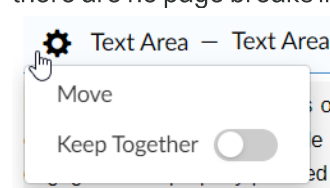
Select File to Copy



1.16 Keep together areas in letters

#ENDUSER #FIRMAUTHOR

You can now set text areas to keep together when printing from the menu below. This ensures that there are no page breaks in the middle of the section when you print or download the letter.



1.17 Software fixes

1.17.1 General

- Fixed an issue where, when creating issues, you could not type @ followed by a staff member's name in the description text box to assign them to an issue.
- Fixed an issue where you needed to click into text boxes twice before you could begin typing any text.
- Fixed an issue in document print settings, when users adjust the margins of documents to a non-recommended size, the warning message always displays the size of the margin in inches even if centimetres are the selected unit of measurement for the engagement.
- Fixed an issue where condition details do not display for dynamic text with Group Conditions.

1.17.2 Checklists

- Fixed text alignment issues when printing checklists.
- Fixed an issue where when users selected to show hidden items, the items were not visible until the user refreshed the page.
- Fixed an issue where dynamic text and engagement glossary terms that are dependent upon procedure responses do not display until you refresh the page.

1.17.3 Queries

- Fixed an issue where you could not send queries when the query document name was blank.
- Fixed an issue with due dates that were displayed for queries in the Query page when viewing templates.
- Fixed an issue in old queries where the target folder and file name for file upload type query questions did not display as expected.
- Fixed an issue where when users edited a query name after it had been sent to contacts, the updated name did not display to contacts.
- Implemented a technical improvement related to old queries.

2. Property Practitioner Trust Account

2.1 Background

The Independent Regulatory Board of Auditors (IRBA)'s Committee for Auditing Standards (CFAS) approved the Illustrative Regulatory Reports on the Property Practitioners Trust Accounts, Parts A and B on 1 March 2023.

Part A is a reasonable assurance engagement in accordance with International Standard on Assurance Engagements (ISAE) 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information (ISAE 3000 (Revised)). The report is made for the purpose of the assurance practitioner's compliance with the reporting requirements of Section 54(5)(b) of the Property Practitioners Act No 22 of 2019 (PPA) with regards to the property practitioner's trust account(s). This report has been included in the ISAE Attestation application.

In relation to Part B, the Property Practitioners Regulatory Authority (PPRA) agreed with the CFAS to give full effect to Section 54(5)(b) of the PPA and the PPRA's role as a Supervisory Body in terms of the Financial Intelligence Centre Act (FICA), compliance with the specific requirements needs to be performed under International Standard on Related Services (ISRS) 4400 (Revised), Agreed-Upon Procedures Engagements (ISRS 4400 (Revised)). These amendments have been included in the ISRS Agreed-Upon application.

The Property Practitioner Cover Report that summarises the different reports required by the Assurance Practitioner, have been included in the ISAE Attestation application.

2.2 Content of reports and work programs

To make compliance easier, we have updated the content with the following changes to align with the Property Practitioners' Act, 2019 and illustrative reports approved by CFAS:

Matter identified	Work program	Comment
FILE SETUP		
Entity / firm information	105	Option included for the user to select the term (Auditor/ Assurance Practitioner/ Practitioner) to be used in the letters and reports. The term "auditor" will however be used in all procedures and responses.
ACCEPTING		
Engagement evaluation	111	Suggested answers have been populated that can be accepted or rejected by the assurance practitioner.
Formulation of agreed-upon procedures	112.1	Procedures added as per the illustrative reports. The procedures should be reviewed and approved/ adjusted by the assurance practitioner.
Engagement letter	130	The engagement letter has been adjusted to include the engaging party/ responsible party, intended users, purpose of the engagement, ethical standards, independent requirements and formulated procedures.
PERFORMING		
Formulation of inquiries	200.1	Inquiries added as per the illustrative reports. The procedures should be reviewed and approved/ adjusted by the assurance practitioner.

Matter identified	Work program	Comment
REPORTING		
Agreed-upon procedures report	911	<p>The report has been adjusted to include the engaging party/ responsible party, intended users, purpose of the engagement, ethical standards, independent requirements and formulated procedures for International Standard on Related Services (ISRS) 4400 (Revised), Agreed-Upon Procedures Engagements (ISRS 4400 (Revised)):</p> <ul style="list-style-type: none"> • Sections 54(1) and 54(2)(a) of the PPA, in relation to monies deposited in the trust banking account • Section 54(10) of the PPA, regarding unidentified and/or unclaimed trust monies held for longer than three years
Agreed-upon procedures report - Fidelity fund certificate and FIC registration	911.10	<p>The report has been created to include the engaging party/ responsible party, intended users, purpose of the engagement, ethical standards, independent requirements and formulated procedures for ISRS 4400 (Revised):</p> <ul style="list-style-type: none"> • Section 48 of the PPA, in relation to the property practitioner being in possession of a valid Fidelity Fund certificate • Section 28 of the FICA, regarding those property practitioners (practising as estate agencies) complying with the registration requirements applicable to accountable institutions

3. Legal Practitioner Trust Account

3.1 Background

The Legal Practitioners Fidelity Fund issued communication on 15 December 2022 with regards to the application for refund of bank charges and audit fees.

One of the interim solutions until an illustrative Agreed-Upon Procedures (AUP) report is issued as guidance, will be an AUP report accompanying the application for refund of bank charges and audit fees. This is an AUP report developed by each audit firm following the ISRS 4400 (Revised) requirements.

The procedures, which the auditor needs to agree with the legal practitioner firm, should, in principle, address sections A, B, C and D of the application for refund of bank charges and audit fees form.

3.2 Content of reports and work programs

To make compliance easier, we have updated the content with the following changes to address sections A, B, C and D of the application for refund of bank charges and audit fees form:

Matter identified	Work program	Comment
FILE SETUP		
Entity / firm information	105	Option included for the user to select the term (Auditor/ Assurance Practitioner/ Practitioner) to be used in the letters and reports. The term "auditor" will however be used in all procedures and responses.
ACCEPTING		
Engagement evaluation	111	Suggested answers have been populated that can be accepted or rejected by the assurance practitioner.
Formulation of agreed-upon procedures	112.2	Procedures added to address sections A, B, C and D of the application for refund of bank charges and audit fees form. The procedures should be reviewed and approved/ adjusted by the assurance practitioner.
Engagement letter	130	The engagement letter has been adjusted to include the engaging party/ responsible party, intended users, purpose of the engagement, ethical standards, independent requirements and formulated procedures.
PERFORMING		
Formulation of inquiries	200.2	Inquiries added to address sections A, B, C and D of the application for refund of bank charges and audit fees form. The procedures should be reviewed and approved/ adjusted by the assurance practitioner.
REPORTING		
Agreed-upon procedures report	911	<p>The report has been adjusted to include the engaging party/ responsible party, intended users, purpose of the engagement, ethical standards, independent requirements and formulated procedures for International Standard on Related Services (ISRS) 4400 (Revised), Agreed-Upon Procedures Engagements (ISRS 4400 (Revised)):</p> <ul style="list-style-type: none">sections A, B, C and D of the application for refund of bank charges and audit fees form

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Ideas on service or products

Product information

Account or license information

Any other queries

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