

FAQ: Billing Information

This FAQ contains information related to:

- 1 Type of credit card set up methods
- 2 Pricing for the individual and consolidated forms
- 3 Pricing examples to demonstrate how the price cap works

1. Credit card options

Confirmation charges for each confirmation request sent through the system and there are no sign-up costs or license fees.

There are two billing options available to firms with the following differences we have highlighted for you for each option:

Individual Credit Card	Office Credit Card
Users enter card details when sending confirmations.	Firms can link a central credit card to one or more offices
Typically, a firm/office credit card is used	One or more users are nominated to become "Supervisors" oversee billing and usage.
Personal cards can also be used, with the user submitting an expense claim back to the firm.	All confirmations sent by users in the selected office(s) are charged automatically to the central credit card.
Default method for all newly registered firms.	Individual credit card is the default method for all newly registered firms.

2. Confirmation Pricing

The pricing for Confirmation is as follows:

Individual ZA Forms

- **\$23.15 per form** (\$21.75 prior to 01 Nov 2025), per bank, per client entity, per client entity audit date.
- This charge is capped at **20 forms per bank, per client entity, and per client audit date.**

Consolidated ZA Forms

- **\$136 per form** (\$128 prior to 01 Nov 2025), per client entity, per client entity audit date.
- Only one form needs to be sent per legal entity.

Hedge Fund and ZA Escrow/Trust Forms

- **\$70.25 per form** (\$66.50 prior to 01 Nov 2025), per client entity, per client entity audit date.
- Only one form needs to be sent per legal entity.

ZA Legal Forms

- **\$36 per form** (\$33.50 prior to 01 Nov 2025)

3. Practical Examples

Individual Form examples

Number of Accounts	Type of forms	Total number of forms	Bank	Year-end date	Calculation
Scenario 1 Sending a request for a single client, same year end date and for the same bank. Number of request not exceeding the cap of 20 forms					
3 x Current Accounts (Asset) 3 x Investment (Asset) Accounts 1 x Home Loan (Liability) 1 x Vehicle Asset Finance (Liability)	6 x Asset 2 x Liability 1 x Signatories 1 x Contingent	10	Bank A	31/12/2025	\$23.15 x 10
Scenario 2 Sending a request for a single client, same year end date and for different banks. Number of request is below the cap of 20 forms					
5 x Current Accounts (Asset) 3 x Investment Accounts (Asset)	8 x Asset 1 x Signatories 1 x Contingent Liabilities	10	Bank A	31/12/2025	\$23.15 x 10
1 x Home Loan Account (Liability) 1 x Vehicle Asset Finance (Liability)	2 x Liabilities 1 x Contingent Liabilities	3	Bank B	31/12/2025	\$23.15 x 3
Scenario 3 Sending a request for a single client, different year end dates and for the same bank. Number of request exceeds the cap of 20 forms					
6 x Current Accounts (Asset) 7 x Investment Accounts (Asset) 1 x Vehicle Asset Finance (Liability) 1 x Home Loan Account (Liability)	13 x Asset 1 x Signatories 2 x Liabilities 1 x Contingent Liabilities	24	Bank A	31/12/2025	\$23.15 x 20 \$0.00 x 4

8 x Current Accounts (Asset) 6 x Investment Accounts (Asset)	14 x Asset 1 x Signatories 1 x Contingent Liabilities	22	Bank B	31/12/2025	\$23.15 x 20 \$0.00 x 2
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Consolidated Form example

Number of Accounts	Type of Form	Total number of forms	Yearend date	Calculation
Sending a request for a single client, for a year end date and the auditor only wants to verify information pertaining to the entire client's dealings at the bank.				
11 x Current Accounts (Asset) 2 x Investment Accounts (Asset) 1 x Revolving Loan (Liability) 1 x Signatory List 1 x Guarantee Information (Liability)	1 x Consolidated form Client has multiple accounts and therefore auditor chooses to send one consolidated form confirming all information pertaining to the legal entity	1	31/12/2025	\$136 x 1