

FAQ: Africa Billing Information

This FAQ contains information related to:

- 1 Type of credit card set up methods
- 2 Pricing for the individual and consolidated forms
- 3 Pricing examples to demonstrate how the price cap works

1. Credit card options

Confirmation charges for each confirmation request sent through the system and there are no sign-up costs or license fees.

There are two billing options available to firms with the following differences we have highlighted for you for each option:

Individual Credit Card	Office Credit Card
Users enter card details when sending confirmations.	Firms can link a central credit card to one or more offices
Typically, a firm/office credit card is used	One or more users are nominated to become "Supervisors" oversee billing and usage.
Personal cards can also be used, with the user submitting an expense claim back to the firm.	All confirmations sent by users in the selected office(s) are charged automatically to the central credit card.
Default method for all newly registered firms.	Individual credit card is the default method for all newly registered firms.

2. Confirmation Pricing

The pricing for Confirmation is as follows:

Individual Local Forms

- **\$10.50 per ZA individual form**, per bank, per client entity, per client entity audit date.
- For in-country requests i.e. Local requestor to a local bank.
- This charge is however capped at **20 forms per bank, per client entity, and per client audit date.**

Consolidated ZA Forms

- **\$50 per form** per client entity, per client entity audit date.
- Unlimited requests per audit client, bank and financial year-end

Individual International Forms

- **\$21.75 per ZA individual form**, per bank, per client entity, per client entity audit date.
- For requests out of country i.e. Local requestor to an international bank.
- This charge is however capped at 20 forms per bank, per client entity, per client audit date.

<https://confirmation.community>

3. Practical Examples

Individual Form examples

Number of Accounts	Type of forms	Total number of forms	Bank	Year-end date	Calculation
Scenario 1 Sending a request for a single client with 10 accounts, for the same year end date and for the same bank within the same country Number of request not exceeding the cap of 20 forms					
7 x Current Accounts (Asset) 3 x Investment (Asset) Accounts	10 x Asset	10	Bank A	31/12/2025	\$10.50 x 10
Scenario 2 Sending a request for a single client, same year end date and for different banks that are not in the same country as the requesting firm Number of request is below the cap of 20 forms					
5 x Current Accounts (Asset) 3 x Investment Accounts (Asset)	8 x Asset	10	Bank A	31/12/2025	\$10.50 x 10
3 x Investment Accounts (Asset))	8 x Asset	3	Bank B	31/12/2025	\$10.50 x 3
Scenario 3 Sending a request for a single client, different year end dates and for the same bank. Number of request exceeds the cap of 20 forms					
12 x Current Accounts (Asset) 7 x Investment Accounts (Asset) 1 x Vehicle Asset Finance (Liability) 4 x Loan Account (Liability)	24 x Asset	24	Bank A	31/12/2025	\$10.50 x 20 \$0.00 x 4

13 x Current Accounts (Asset) 9 x Investment Accounts (Asset)	22 x Asset	22	Bank B	31/12/2025	\$10.50 x 20 \$0.00 x 2
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Consolidated Form example

Number of Accounts	Type of Form	Total number of forms	Yearend date	Calculation
Sending a request for a single client, for a year end date and the auditor only wants to verify information pertaining to the entire client's dealings at the bank.				
11 x Current Accounts (Asset) 2 x Investment Accounts (Asset) 1 x Revolving Loan (Liability) 1 x Signatory List 1 x Guarantee Information (Liability)	1 x Consolidated form Client has multiple accounts and therefore auditor chooses to send one consolidated form confirming all information pertaining to the legal entity	1	31/12/2025	\$50 x 1